

BROKEN ARROW **B** PUBLIC SCHOOLS  
Educating Today *B* Leading Tomorrow

Contract Committee Review Request  
MUST BE COMPLETED IN FULL

Date: 11/11/12

Contract/Agreement Vendor: Smitty's Garage  
Name of Vendor & Contact Person

garagebrokenarrow@halsmith.com  
Vendor Email Address

Agreement with ECA and vendors to share apart of the profit from sales.

*Describe Contract (Technology, program, consultant-prof Development, etc.)*

*Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.*

Agreement with ECA and vendors to share apar

Reason/Audience to benefit

11/11/12

BOE Date

[Blank Box]  
Amount of agreement

Person Submitting Contract/Agreement for Review: Mesha Brown

**PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK**

Principal &/or Director or Administrator: Julie Sunderland *Julie Sunderland*

Does this Contract/Agreement utilize technology? YES/NO

If yes, Technology Admin: No

Cabinet Team Member: *[Signature]*

Funding Source: Activity  
Fund/Project

[Blank Box]  
OCAS Coding

Agreement with ECA and the vendor to share apart of the profit from sales from our resturant nights as a fundraiser.

**Consent**

**Action**

**Summary**

*This area must be complete with full explanation of contract*

**The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.**



To whom it may concern,

My name is Erin Kistler and I am the Area Partner for Smitty's Garage in Broken Arrow. We are excited to set up a benefit with Broken Arrow Early College Academy. This will be their one benefit for this year, and we can look at possibly setting up another one, after one years time has passed. The reason for this letter is to let you know once we set a date for your organization you will receive a check from our accountant for 10% of the proceeds from 5:00-8:00PM on the day of your event. This does not include proceeds from alcohol sales. If you have any further inquiries, please direct them to the store email; which is listed below.

[Garagebrokenarrow@halsmith.com](mailto:Garagebrokenarrow@halsmith.com)

Thanks,

A handwritten signature in black ink, appearing to be "Erin Kistler".

Erin Kistler